

RECRUITMENT RULES FOR THE POST OF ASSISTANT ADMN. OFFICER
(As approved by the Board at its meeting 247 held on 26.06.2013)

1	Name of Post	Asstt. Admn. Officer
2	Classification	Group B (S-8)
3	Scale of Pay	Rs 10900-31500 (IDA)
4	Whether Selection post or non-selection post	Selection
5	Educational and other qualifications required for direct recruits	Not Applicable
6	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees	100% by Promotion of workers in the HR cadre of related field working in the next below pay scale having following specifications:- MBA/PG degree in HR : 3 years related disciplines (2 years)/MSW/MA (Pub. Admn.)/LLB Graduates plus Dip. in line : 4 years Matriculation & above : 7 years
7	Period of probation	One year - extendable by maximum period of one more year, if considered necessary
8	Method of recruitment	100% by promotion
